**Ilminster Fairtrade Management Committee Meeting**

Thursday 19 April 2018, to start at 19:00

The Crown

**AGENDA**

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| **Item** | **Description** |
| **1** | **Welcome and Apologies** |
| **2** | **Minutes of the Last Meeting (held 12 March 2017)** |
| **3** | **Matters Arising** not otherwise covered by the actions’ log or this meeting’s agenda**.** |
| **4** | **Implementation Plan Final Review**  *Purpose: To review achievements of the past year and agree the document as evidence for the Fairtrade Town Renewal application (see below).* |
| **5** | **Fairtrade Town Renewal Application**  *Purpose: To agree, in principle, to the submission of the Fairtrade Renewal Application, subject to any final amendments received prior to, or during, the meeting.* |
| **6.** | **Leaflet Reprint**  *Purpose: To sign off a final draft of the Fairtrade Town leaflet and confirm fundraising activities to cover the cost of printing and distribution.* |
| **7.** | **AGM Preparation**  *Purpose: To agree the agenda and format of the AGM and confirm what will be required of Management Committee members in respect of this.* |
| **8.** | **Meeting Dates for 2018**  Meeting dates for 2018 currently planned as follows:  5th May AGM  10th May  12th July |