**Ilminster Fairtrade Annual General Meeting & Quiz**

**Saturday 20th May 2017**

**MINUTES**

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| **No.** | **Item** | **Actions** |
| **1.** | **Welcome** |  |
|  | Attending:  Roger Gurner (RG), Natalie Wainwright (NW), David Westwood (DW), Linda Vijeh (LV), Claire Oaten (CO); Wendy Westwood (WW); Mr & Mrs Oaten.  Apologies received: Mike Fry-Foley (MFF), Val Keitch (VK), Chris Lawrence (CL). |  |
| **2.** | **Minutes of the previous AGM held on 23 May 2016** |  |
|  | The minutes, which had been made available to the public via the website, were approved as an accurate record and signed by the Chairman. |  |
| **4.** | **Election of Officers to the Management Committee** |  |
|  | Appointments to the Management Committee were proposed, seconded and confirmed as follows:  **Chairman** – *Roger Gurner*  **Secretary** – *Natalie Wainwright*  **Treasurer** – *Chris Lawrence*  **Trader Liaison** – *David Westwood*  **Councillor Representative** – *Val Keitch* and *Phil Burton* were confirmed as co-opted Town Councillors  **Representative of Chamber of Commerce** – *Mike Fry-Foley* – subject to confirmation from the Chamber of Commerce  **Schools Champion** -*Claire Oaten* |  |
| **5.** | **Activity Reports for 2016/17 including accounts** |  |
|  | The Chairman, supported by Committee members, provided an overview of the year, highlighting some of Ilminster Fairtrade’s main achievements, as illustrated in the attached PowerPoint Presentation. He also presented a number of challenges, not least, getting support from the community for events such as the AGM and quiz. |  |
|  | Ambitions for 2017/18 include:   * Working with South Somerset District Council to become a Fairtrade District; * Provision of Fairtrade refreshments during Ilminster Literary Festival; * Obtaining the support of the Shrubbery Hotel & Warehouse Theatre; * Identifying and recruiting new community champions; * Participation in Fairtrade Fortnight 2018; * Developing a Fairtrade Resource Box for Schools; * Producing a Young People’s Fairtrade Leaflet; * Expanding support of the Schools’ Champion to other schools;   One attendee reported that visitors to the town have been attracted by Ilminster’s Fairtrade Town status. Whilst there appears to be support for the movement, this does not always translate to more sales. It was proposed and agreed that a survey be conducted to better understand what underpins shopper behaviour in respect of the town’s Fairtrade offer. |  |
|  | It was reiterated that Ilminster Fairtrade does not hold funds but fundraises for specific projects/activities. At the time of the meeting £135.23 was held on account, committed to covering the cost of Fairtrade Town leaflet distribution and the Resource Box for Schools project. |  |
| **7.** | **Date and place of next meeting** |  |
|  | Thursday 25 May, 19:30, Ilminster Bowls and Tennis Club |  |

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| **Agreed as a fair record.**  **Signed …………………………………………………………. Chairman**  **Dated ………………………………..** |